TAILOR TALE PRODUCTIONS PVT. LTD.

C-26, Sector-67, NOIDA-201301

LEAVE APPLICATION FORM

Date. .....

S.No

Name. ..... Employee Code .....

Department. .....Designation.....

Leave Applied: from. ..... to..... days. .....

Reason. .....

Leave Applied: PL ..... CL ..... SL .....

Contact. no. .....

Leave Balances PL ..... CL ..... SL .....

Applicant`s signature **HOD Signature** **HR Department**

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